



whyze

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Benefits

At A Glance

- ✓ Accessible anytime, anywhere
- ✓ Ease of use and flexibility
- ✓ Easily importing of data from excel
- ✓ Link CPF contribution automatically
- ✓ Flexible in customizing your fields and forms
- ✓ No software and infrastructure cost
- ✓ Dedicated Singapore-based helpdesk
- ✓ Compliance with local government agencies and legislative requirements
- ✓ Archive all types of work information from full time employee to contract staff
- ✓ Ideal for multiple companies with different locations
- ✓ Secured technologies - reliable SSL/TLS protocol with trusted site seal authentication
- ✓ IRAS listed payroll software



Professional Services

Data Migration

We provide data migration services from your current in-house or legacy systems via Microsoft Excel Spreadsheets.

Implementation & Configuration Services

As part of the initial setup, we provide implementation & configuration services. Based on your unique requirements, functionalities are made hassle-free and ready-to-use with our consultants setting up the necessary templates for you.

User Trainings & Workshops

User trainings & workshops are comprehensive with programs available for users at all levels.

Onsite Visits

Our support team can be on-site to resolve technical issues to augment our remote access troubleshooting.

Customer News Alert

We provide e-newsletter to all users. It covers timely and relevant updates on tax, regulatory issues, application matters pertaining to users and other related advisories.

Remote Access

We are able to troubleshoot specific technical errors or guide users through functions based on user's view from our support helpdesk remotely.



Payroll Module

Streamline your payroll process in your own way

Flexibility in adding new pay items, processing ad-hoc payroll runs or grouping employees with similar payroll policies to enhance efficiency with payroll processing.

ePayslips & eIR8A

Choose how you want to distribute payslip to employees via web login, direct email delivery and even pre-sealed perforated dot-matrix envelope. Store up to 5 years of payslip history.

Easy payroll submission

Auto-generate files for CPF submission, NS Make-up Pay and bank disk for GIRO via major banks.

Leave the statutory compliance to us

Be assured of continuous support and compliance to statutory requirements from us via newsletters and software updates.



Reports in several formats according to your own preferences

Bundled Services

Basic HR

Centralize Platform

Centralize personal file containing employees' particulars, employment history, appraisal records, training records, training certificates and other HR data.

Ready to use report and analysis for employee demographics, quarterly statistics and nationality ratio.

Import Setup

Reduce Data Entry

Reduce data entry by importing from your excel.

Alerts & Notifications

Promote Efficiency

Track critical dates such as new join reporting, confirmation due, employees' birthday, work pass expiry, training certificate expiry, appraisal review date and any custom dates.

Admin & Access Control

Safeguard confidentiality with latest technology

Secured internet technologies prevent malicious access to your confidential data.



Leave Module

MOM leave policy template

Template leave settings ensure that your company has all the correct leave benefits required by the statutory board.

Flexible leave policies

Create your own leave types, leave entitlement, carry forward expiry, proration methods, advance leave limit, leave costing, leave encashment and more.

Automatic reminder for HR

Remind HR to submit claims for government paid leave such as maternity and childcare leave.



Employee Self Service

ESS eLeave

Staff to apply leave and managers to approve leave online

Determine your approving manager(s) and custom workflow by company, leave type, department and even specific employee.

Automatic reminder for staff

Remind manager(s) to take action on pending leave application and employees on any expiring leave balance.



Facilitate workplace productivity via shared calendar among co-workers



Costing

Integration to accounting system

Link each payroll or claim item to accounts debit and credit.

Dynamic cost allocation

Support split cost centres by percentage. Support different account posting for payroll and project claims.



Claim Module

Enable flexible benefits and multiple claims benefit policies

Support co-payment, shared capping for a group of benefits and varying claim policies with capping by day, month(s) and year(s) for each claim type.

Claims can be linked to reimbursements, entitlements or expense report

Suitable for medical claim, transport claim, project expense claim, overseas trip claim, per diem claim and even claims with bi-yearly entitlement.



Employee Self Service

ESS eClaim

Custom fields for your claim forms

Customize your claim forms with easy to understand fields for employees to enter information required by your business for different kinds of claims.

Streamline claims administration

Automate claim calculation, approval workflow by supervisor, project in-charge, claim type and even claim amount.



Employee Self Service

ESS Entry Point

Online HR portal for employees

Employees can update HR on changes in basic personal particulars. HR can share HR documents to employees.



WebTMS Integration

Shift planning and attendance tracking

Integrate with Time Management Software to plan shift rostering and track working hours.



Employees clock-in via biometric device or mobile device