

# EPE

(EasyPay Enterprise)

## Enabling Your **HR & Payroll** Strategies

Being in the market for more than 25 years, EasyPay has been enriched throughout the years by listening carefully to the needs of the various industries in Singapore. Today, EasyPay is being used by over 10,000 companies around the region. Since then, EasyPay has received many awards for its excellence and has consistently achieved extremely high customer satisfaction ratings and top ranking brand recognition, resulting in having a total market share greater than the other competitors combined.



Payroll Software Vendor  
Of The Year 2010



Payroll Software Vendor  
Of The Year 2009



Payroll Software Vendor  
Of The Year 2008



Payroll Software Vendor  
Of The Year 2007



Payroll Software Vendor  
Of The Year 2006

whyze



Most Popular  
Payroll Software 2006



Top HR Software Supplier  
The Human Resources  
Trends Survey 2004



Best Singapore Software  
"Every year of award"  
1995 - 1997

- **Easy** to use GUIs and Wizards
- **Cooperation** with government agencies
- **Current** with up to date legislation requirements
- **Flexibility** to create your own customized fields and reports
- **Innovative** with creative enhancements
- **Integration** to other systems via Import and Export facility
- **Scalability** to cater for unlimited history information
- **Security** ensured with complete audit trails and flexible user security setting

## Key Strengths of EasyPay

### EASY PAY Modules

#### CORE MODULE

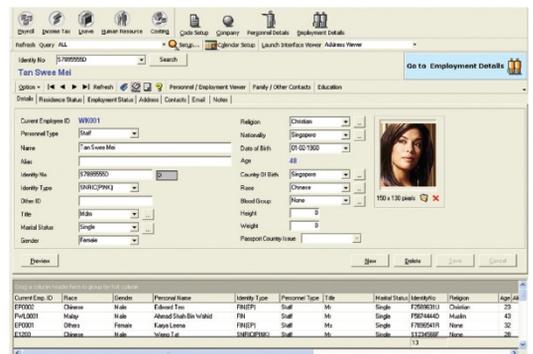
##### Optimize business operation efficiencies via integrated human capital management

EasyPay Core Module allows you to manage the personal information of each of your current and terminated employees including address, contact numbers, family members, education, employment status and bank information. You can easily track employees' salary progression, career progression and contracts progressions.

#### CONTROL MODULE

##### Equip HR users with easy database management

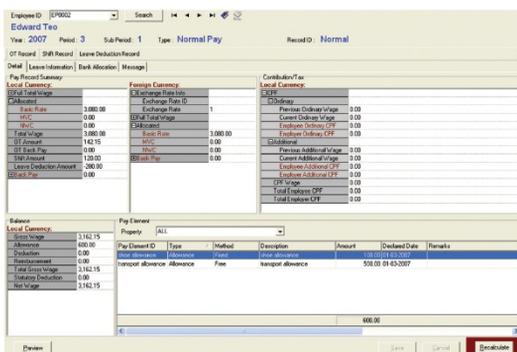
With the concept of user-friendly wizards, HR users can now create new databases and new users account with limited assigned access rights easily. Users can backup and restore databases, and even check through the complete audit trails.



#### PAYROLL & INCOME TAX MODULE

##### Eliminate unnecessary double entries to streamline payroll process

Using the Import Designer facility, it allows you to import payroll data directly from Microsoft Excel Spreadsheet. Now, you no longer need to enter twice for OT and Shift entitlements from your Time Management System or manually enter allowances, deductions and reimbursements consolidated by other departments or any other existing systems.



##### Flexible and Simple to create OT, Shift and Pay Elements

Enhanced OT and Shift tables allow you to create unlimited daily, hourly, fixed OT rates and shift frequencies. You can even set minimum and maximum capping to OT. With the system wizards, you can create different types of unlimited allowances, deductions and reimbursements may it be a fixed recurring amount, loan, ad-hoc pay element which is formulated or tabulated.

##### Save time with easy and flexible payroll processing

Payroll processing is simplified with wizards and complete with 4 types of payroll processing, namely Normal Pay, Advance Pay, Bonus Pay and Other Pay where you can run each type of Payroll up to 4 times a week. In cases where you are not sure how much bonus to give, you can run as many trial bonus runs. EasyPay Payroll module also enables you to effectively track MVC, back pay and activate pay suspension.

##### Leave the statutory compliance to us

We do not expect our users to catch the news to be updated of the statutory requirements. Instead, you can be assured of continuous support and compliance to statutory requirements from us via newsletters and updates of the system. On top of the standard compliance, you can also enjoy privileges that had been established with various government agencies such as auto inclusion to IRAS and direct auto submission facility to NS and CPF.

## LEAVE MODULE

### Simplify leave administration with high visibility on manpower capacity and leave cost accruals

EasyPay Leave Module allows the complete flexibility for you to create your own calendar, policies and leave types as you go along. To make it easy for you, it allows administration of hourly and daily leave applications, leave suspensions, leave forfeits, credit leaves with expiry date and even leave accruals. Fully integrate with other modules in EasyPay, all leave applications will be calculated and automatically processes: stand alone or together with your payroll processing.

## REPORTS

### Transform your data into useful information

EasyPay is inbuilt with powerful reporting capabilities in each of the modules. With over hundreds of standard reports available and extensive filtering, sorting and formatting options, you can produce your reports easily with just a click of button. If the standard reports are not able to cater to your unique requirements, you can create your own reports in a matter of minutes.

## E-PAYSLIP MODULE

### Save time and cost by emailing out payslips to employees

You no longer need to guard the printers or special paper for payslips. With EasyPay E-Payslip Module, payslips will be sent out to your employees via their emails. Encrypted with a password, all they need to do is to type in the password when they receive their email payslips.

## MULTI-CURRENCY FUNCTION

### Administer salary and pay elements in multi-currency

With this function, you can administer salary & pay elements in foreign currencies and have it converted to SGD for processing.

Single Month	April	May	June
Sun			
Mon			
Tue			
Wed			
Thu			
Fri			
Sat			
Sun	1	2	3
Mon	4	5	6
Tue	7	8	9
Wed	10	11	12
Thu	13	14	15
Fri	16	17	18
Sat	19	20	21
Sun	22	23	24
Mon	25	26	27
Tue	28	29	30
Wed	31		
Thu		1	2
Fri		3	4
Sat		5	6
Sun		7	8
Mon		9	10
Tue		11	12
Wed		13	14
Thu		15	16
Fri		17	18
Sat		19	20
Sun		21	22
Mon		23	24
Tue		25	26
Wed		27	28
Thu		29	30
Fri		31	
Sat			
Sun			



## ALERT FUNCTION

### Enhance any human capital by automating its activities

The alert function is a business process automation tool that can streamline all your HRM functions. You can automate notifications of any date driven events to any designated emails with customized message on each of the events. Now, there is no need to manually remember when your new hires are due for confirmation and when their permit are due for expiry. This will free your staff to focus on business issues and eliminate the administrative functions that provide minimum business value. Deliver your results faster, cheaper and better with the power of task automation.

## IMPORT DESIGNER

### Reduce human typo error by eliminating double data entries

The import function allows you to import information from Microsoft Excel Spreadsheets into EasyPay. If you have employee data, commission, OT and Shift entitlements and claims details generated from another system, you no longer need to have double data entries as you can import there data directly from Microsoft Excel Spreadsheet on a regular basis before you run your payroll.

## EXPORT DESIGNER

### Data Export can be a breeze

If your reporting criterions are more unique or requiring data from across the various modules, you can make use of the export designer to create customized reports. These reports will be available in Microsoft Excel Spreadsheet with your preferred color scheme, font and font size.

## Professional Services

### Data Migration

We provide data migration services from your current in house or legacy systems via Microsoft Excel Spreadsheets.

### Implementation & Configuration Services

As part of the initial service, we provide implementation & configuration services. Based on your unique requirements, Utilities are hassle-free and made ready to be used with our consultants setting up the necessary templates for you.

### User Trainings & Workshops

User trainings and workshops are comprehensive, with programs available for users at all levels.

### Customer News Alert

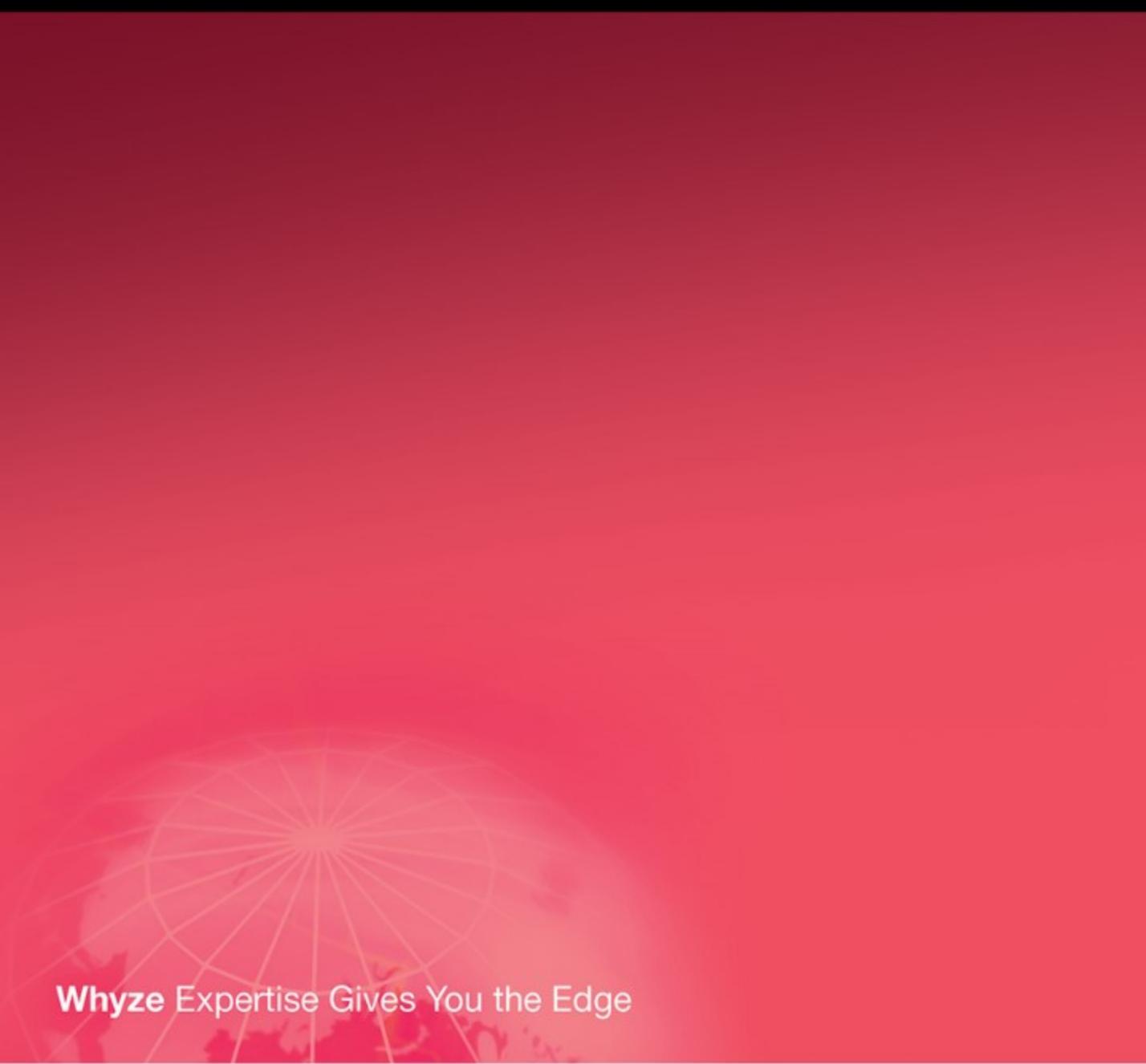
We provide e-newsletter to all users. It covers timely and relevant updates on tax, compliance and regulatory issues, application matters pertaining to users and other related advisories.

### Remote Access

We are able to trouble-shoot specific technical errors or guide user through functions based on user's view from our support helpdesk remotely.

### Onsite Visits

Our support team can be on-site to resolve technical issues to augment our remote access trouble-shooting.



## Whyze Expertise Gives You the Edge

Whyze Solutions is an authorized reseller of the award winning EasyPay, the industry's first offering to address the unique needs of HR and Payroll for companies across various industries in Singapore. Whyze Solutions is uniquely positioned to deliver value and quality based solutions to companies exactly like yours who are in the small and middle markets. With our dedicated team who has highly specialized experience with the HR industry, you can be assured of that you will continue to get the most out of your EasyPay investment for the long-term.

For more information on EPE packages & our professional services, contact us now.

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